



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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Office (509) 962-7506

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Building Partnerships – Building Communities

September 26<sup>th</sup>, 2017

Williams Family Trust Agreement  
2701 Sorenson Rd  
Ellensburg WA 98926

RE: Williams Boundary Line Adjustment BL-17-00016

Map Number 17-20-20053-0002 Parcel Number 780733

Map Number 17-20-20053-0001 Parcel Number 192241

Dear Applicants,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **preliminary approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the administrative segregation and must be submitted to our offices for review:

1. A recorded survey displaying legal descriptions, the new acreage, and lot dimensions of each parcel must be submitted to our office prior to final approval.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.
3. All Kittitas Reclamation District Requirements must be met prior to final approval. Please contact KRD at (509) 925-6158 to determine any such requirements.

If you have any further questions, please feel free to contact me at (509) 962-7079.

Sincerely,

Dusty Pilkington  
Staff Planner  
[dusty.pilkington@co.kittitas.wa.us](mailto:dusty.pilkington@co.kittitas.wa.us)

CC Via Email:

Douglas Gray- [dgray@gray.se.gs](mailto:dgray@gray.se.gs)